

2023-24 ROLLA PUBLIC SCHOOLS HANDBOOK ADDENDUM

PUBLIC NOTICE

MEDICAID NOTICE

The district does not discriminate on the basis of race, color, religion, sex, national origin, ancestry, or disability. Notice that 1) the district does not discriminate on the basis of sex in its education programs or activities, including admission and employment, and that inquiries about the application of Title IX may be referred to the Title IX Coordinator or the U.S. Department of Education; 2) the name or title, office address, electronic mail address, and telephone number of the district's Title IX Coordinator.

Policy AC: Prohibition Against Discrimination, Harassment, and Retaliation
Form AC-AF-1

The district has an obligation to provide special education and related services to children ages 3 to 21. The district must identify and provide education and assistance to students who are homeless, migratory, and/or are learning English as a second language. Provide contact information for coordinators. Missouri school districts are responsible for meeting the educational needs of an increasingly diverse student population by providing a wide range of resources and support to ensure that all students have the opportunity to succeed and are college-prepared and career ready. Our school district has programs designed to help meet the unique educational needs of children working to learn the English language, students who are advanced learners, students with disabilities, homeless students, the children of migratory workers, and neglected or delinquent students. For more information, contact Dr. Mandy Welch, Assistant Superintendent of Curriculum, Instruction, and Assessment at mwelch@rolla31.org or 573-458-0100. **Policies IGBCA, IGBCB, IGBH**)

To file a complaint regarding specific federal programs, see **Policy KLA**.

If a school in the district receives Title I funds, parents can receive, upon request, information regarding whether the student's teacher is certified to teach in the grade levels and subject areas in which the teacher provides instruction; whether the student's teacher is teaching under emergency or another provisional certification status; and whether the student is provided services by a paraprofessional and, if so, the qualifications of the paraprofessional. (20 U.S.C. §6312, Policy GBL)

Rolla Public School District's policy on student participation in statewide assessments is available in the district's office for public viewing. This includes who is expected to participate, a list of statewide assessments the district engages in (MAP, NAEP, LEP, EOC, etc.), and dates on which those assessments are given if known. (Currently, state law does not allow for students to opt out of statewide assessments.) **(20 U.S.C. §6312, §160.570, Policy IL)**

District and building accountability report cards, unless distributed in some other manner. (§160.522, Procedure KB-AP1)

Notice of the free and reduced-price lunch eligibility guidelines. (7 C.F.R. §245.5, Policy EFB) Official Notices:

Rolla Public School District's procedure on how the district addresses past-due meal charges. ([Procedure EF-AP1](#))

Rolla Public School district's nutrition standards for food brought by parents and students to be served during school hours. ([Policy ADE](#), [Procedure ADE-AP1](#))

**Information on MO HealthNet for Kids Program. (§208.658, RSMo., Procedure KB-AP1)
See: <http://www.benefits.gov/benefits/benefit-details/1606>**

Under the Family and Educational Rights and Privacy Act (FERPA), be advised that the district will release the names, addresses, and phone numbers of secondary students to military recruiters or institutions of higher education unless the parent/guardian notifies the district otherwise, and a definition of "directory information" that the district will release without parental consent. (20 U.S.C. §1232g, 20 U.S.C. §7908, ([Policy JO](#), [Procedure JO-AP1](#)))

The district gives notice of rights pursuant to the Protection of Pupil Rights Amendment (PPRA) including

- a) Privacy regarding surveys
- b) Privacy regarding non-emergency, invasive physical examinations
- c) Privacy regarding the collection of information for marketing purposes
(20 U.S.C. §1232h, [Policies JHC](#), [JHDA](#), [KI](#))

The district gives notice regarding the presence of asbestos and any inspections, re-inspections, surveillance, and response or post-response actions taken. ([Procedure EBAB-AP1](#), Policy [EBAB](#))

The district provides notification of the content of the district or school's human sexuality curriculum and notification of the parent's right to remove the student from any part of the instruction. Notice regarding the district's requirement to teach students the characteristics of, and ways to identify, sexual predators; the safe and responsible use of the Internet, including the dangers of online sexual predators; the potential consequences of inappropriate texting, and the importance of open communication with responsible adults regarding any inappropriate situation, activity, or abuse. Notify parents of students in grades 6-12 that there will be trauma-informed, developmentally appropriate training on sexual abuse in order to inform the parents how to learn more about the instruction content and their right to have their student excused from the instruction. (§170.015, §170.045 [Policy IGAEB](#))

The web address of the Department of Elementary and Secondary Education's Trauma-Informed Schools Initiative is available to parents/guardians. (§161.1050, RSMo.) <https://dese.mo.gov/traumainformed>

The district is required to provide military recruiters and institutions of higher education with the names, addresses, and telephone numbers of secondary school students unless the parents/ guardians or 18-year-old student submits a written request not to release the information without prior written consent. (20 U.S.C. § 7908, [Policy JO](#), [Procedure JO-AP1](#))

The district gives notice regarding searches, including:

- a.) Students have no expectation of privacy in lockers, desks, computers, or other district-provided equipment or areas.
 - b.) The district will conduct periodic and unannounced administrative searches of lockers, computers, and other district equipment.
 - c.) The district uses dogs to indicate the presence of alcohol, drugs, or other prohibited substances on campus, including in the parking lot.
 - d.) Additional searches of bags, purses, coats, electronic devices, other personal possessions, and cars in accordance with the law.
 - e.) The district may require a student to submit to a drug or alcohol test if there is reasonable suspicion that the student has consumed prohibited substances.
 - f.) The details of extracurricular drug testing, if applicable.
- (Fourth Amendment of U.S. Constitution, [Policy JFG](#) and [JFCI](#) when applicable)

The district provides notice of the school's daily schedule, including when before- and after-school supervision will be provided to students and a statement that the district will not be responsible for supervising students outside the stated times. Inform parents not to drop off or leave children at the school during unsupervised periods.

Each school handbook provides a copy of the discipline policy, which includes:

- a) Definitions of offenses and the consequences for violations.
- b) The district's position on the use of corporal punishment.
- c) Prohibition against suspended students being within 1,000 feet of school if the student committed an act of violence, drug-related activity, or specified offenses.
- d) Define what the district considers a "weapon" and state that if one is brought or used at school, on school property, or at a school activity by a student, the student may be suspended for a period of not less than one year or expelled.
- e) Define "drug" or any other illegal substances prohibited on school property – including in cars.
- f) Define an act of violence and a serious violation of Board policy – both of which require districts to maintain records of the offense.
- g) A statement that the list of offenses is not exhaustive and that the district can discipline a student for any disruptive action to the school environment, whether it occurs on or off school property.
- h) A statement that the consequences may be increased or decreased depending on the circumstances.
- i) A statement that the district works cooperatively with police and will notify police when a crime occurs on school property.

Policies [JFCF](#), [JFCH](#), [JFCJ](#), [JG](#), [JG-R1](#), [JGA](#), [JGE](#), [JGF](#))

The district provides a copy of the bullying policy. (§160.775, RSMo. [Policy JFCF](#))

The district's suicide awareness and prevention policy (§170.048, RSMo., [Policy JHDF](#))

The district notices that qualifying students may enroll in virtual courses offered in the Missouri Course Access Program (MOCAP) at district expense. (§161.670, RSMo., [Policy IGCD](#))

The district provides a statement regarding the use of prescription or over-the-counter medicine. Policies on whether students may possess these items and,

if not, how they are to be handled are found here: (Policy [JHCD](#) and Form [JHCD AF2](#)) A statement regarding the possession or use of CBD products or medical marijuana products is here: ([Policy JHCD](#))

Rolla Public Schools provides notice of the district's policy on the use of electronic communication devices and audio and visual recording equipment. (Procedure [EHB-AP1](#) and [Policy KKB](#))

Rolla Public Schools provides notice of the district's policy on electronic communication between staff members and students. ([Policy GBH](#))

If the district operates a preschool, daycare center, and/or nursery school, a notice stating the district must notify parents of children in those schools that they may ask if any child in the preschool, daycare, or nursery school has an immunization exemption on file. The district should not release the name of any child who has the exemption, the type of exemption, or any information other than the fact that there is at least one student with an exemption. (§210.003, Policy [JHCB](#))

Prior to November 1 of each year (perhaps in the handbook), each high school in the district will provide its students with information concerning occupations that have a critical need or shortage of trained personnel as provided by the State Board of Education. (§167.902, RSMo., [Procedure KB-AP1](#))
<https://dese.mo.gov/college-career-readiness/school-counseling/legislation>

ADDITIONAL INFORMATION:

The District's Mission Statement: The responsibility of the Rolla School District is to provide, in partnership with the community, the best educational opportunities possible for our students through a commitment to excellence in personnel, facilities, curriculum, and instruction.

The School Calendar can be located under the Calendar feature or the Full Calendar button at rolla31.org.

At rolla31.org, you can find links to each building's website, lunch menus, calendar information, staff directory, enrollment information, and much more.

The district's policy manual is linked on our website at [Board Policies](#) under the Board of Education tab.

If the district stocks epinephrine or emergency asthma medication that can be used on any student in an emergency, a notice stating this and informing parents to notify the district in writing if they do not want these medicines administered in an emergency. ([Policy JHCD](#), [Form JHCD-AF2](#))

Each building will communicate information on how student illnesses will be handled and how parents will be contacted.

Information on how the public is notified in the event of a school cancelation can be found on our website here: https://rolla31.org/parents_students/school_closing_information

A copy of the district's attendance policy and the procedures for reporting absences and completing missed work. (Policy [JED](#) and [Procedures JED-R1](#))

A copy of the district's dress code policy. ([Policy JFCA](#) and [Procedure JFCA-AP1](#))

The district's dismissal rules, including who the district will release a student to and the types of identification needed. (Policy [JEDB](#))

Graduation requirements, mentioning that exceptions may apply. (Policy [IKE](#))

Early graduation policy. (Policy [IKFA](#))

Please contact the individual building for information on grading scales and award eligibility.